

IN THE

COUNTY COURT

Claim no.

IN THE MATTER OF AN APPLICATION FOR A TIME ORDER

Between \_\_\_\_\_ Applicant

(Insert your full name in block capitals)

and \_\_\_\_\_ Respondent

(insert the full name in block capitals of the company to whom you make your payments)

1. I (Name)

\_\_\_\_\_

Of (Address)

apply to the court for a time order

2. The following are the details of the regulated agreement in respect of which I am asking for a time order.

a. The agreement is dated

\_\_\_\_\_

and the reference number is

\_\_\_\_\_

b. The names and addresses of the other parties to the agreement are:

c. The name and address of the person (if any) who acted as surety

is

\_\_\_\_\_

of

\_\_\_\_\_

d. (Delete if not applicable) The rights and duties of the party named \_\_\_\_\_

at b. above passed to the respondent

on \_\_\_\_\_ when (here give the reasons why you now regard the respondent as your creditor)

His address is

e. I signed the agreement at (here give the address of the shop or other place where you signed the agreement)

f. I agreed to pay instalments

of £ \_\_\_\_\_ a week  a month

g.  The unpaid balance due under the agreement is £ \_\_\_\_\_

or  I do not know the unpaid balance

h.  I am £ \_\_\_\_\_ in arrear with my payments.

or  I do not know how much the arrears are.

i. On \_\_\_\_\_ the Respondent served on me:

- a default notice
- a notice given under section 76(1)
- a notice given under section 98(1)

or I attach a copy of the notice which the Respondent served on me on \_\_\_\_\_

j. *You should complete this section if you are applying for time to pay, if not cross it out.*

My proposals for payment are £ \_\_\_\_\_

to clear the arrears (if any) and then by instalments of £ \_\_\_\_\_

k. *You should complete this section if you have failed to comply with the agreement in any other respect.*

I am in breach of the following provisions of the agreement:

And my proposals for remedying the breach(es) are as follows:

**3. I have answered the questions about my financial circumstances set out in the schedule to this application.**

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**4. The names and addresses of the persons to be served with this application are:** *(You must include any sureties)*

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**5. My address for service is:**

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**6. Signed** \_\_\_\_\_

(Solicitor for the) Applicant.

**Dated** \_\_\_\_\_